

11/10/2020

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. November 10, 2020, pursuant to adjournment on November 6, 2020. Commissioners present were: Bender, Beninga, Heiberger, and Karsky. Commissioner Barth was present via Zoom Videoconference. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney, both via Zoom Videoconference.

MOTION by Karsky, seconded by Heiberger, to approve the agenda. By roll call vote: 5 ayes.

#### MINUTES APPROVAL

MOTION by Heiberger, seconded by Beninga, to approve the October 27, 2020, Commission Minutes. By roll call vote: 5 ayes.

MOTION by Beninga, seconded by Karsky, to approve the November 6, 2020, Election Canvas Minutes. By roll call vote: 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$1,710,591.91. By roll call vote: 5 ayes.

A&B Business	Maint Contracts	52.92
A&B Business	Office Equip Repair	81.45
Abc Rentals	Business Travel	1,768.90
Abn Army Surplus	Uniform Allowance	500.00
Accurate Control	Construction Costs	177,771.57
Advertising Arts	Printing/Forms	463.02
Airgas USA	Lease-Rental Agmt	72.85
Airway Svc	Automotive/Small Equip	2,244.74
Airway Svc	Gas Oil & Diesel	161.91
All Nations Interp	Interpreters	2,261.25
Amazon.Com	Inmate Sup	37.81
Amazon.Com	Kitchen/Cleaning Sup	10.10
Amazon.Com	Office Sup	155.97
Amazon.Com	Other Sup	26.42
Ambush	Uniform Allowance	141.00
American Polygraph	Memberships	150.00
American Society	Program Activities	70.00
Anderson, Jennifer	Bd Evals Minnehaha	5,758.31
Andersons Collision	Investigators Exps	150.00
Angel, Edward P	Attorney Fees	903.75
Armor Correctional	Contract Svcs	251,080.40
Augustana College	Store Inventory	205.20
Avera McKennan	Attorney Fees	3,000.00
Avera McKennan	Hospitals	13,020.24
Avera McKennan	Physicians	423.96
Avera McKennan	Psych Evals	1,500.00
Axis Forensic Toxic	Lab Costs	982.00
Backupworks.Com	Maint Contracts	3,324.00
Beacon Comm	Building Repairs & Maint	211.50
Bennington Hill	One Sioux Falls Shelter	860.00
Billion Empire Motor	Automotive/Small Equip	20.06
Black Hills Ammunit	Ammunition	189.50
Bob Barker Company	Kitchen/Cleaning Sup	1,243.20
Boyer Ford Trucks	Automotive/Small Equip	138.39
Boyer Ford Trucks	Truck Repairs & Maint	82.71
Brandhagen, Douglas	Welfare Rent	325.00
Braun, Mason	Investigators Exps	180.60

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Builders Supply	Building Repairs & Maint	2,542.50
Builders Supply	JDC Maint	5,520.00
Burns, Jason	Investigators Exps	78.12
C & R Supply	Truck Repairs & Maint	125.75
Cajin	Sign Deposits	50.00
Century Business	Lease-Rental Agmt	226.01
Century Business	Maint Contracts	217.90
Centurylink	Data Comms	1,303.62
Chagolla, Albert	Interpreters	103.33
Cheney Lake	Welfare Rent	500.00
Control Installation	Building Repairs & Maint	680.10
Cooks Correctional	Kitchen/Cleaning Sup	635.76
Copper Pass	Welfare Rent	350.00
Corey Heise	Extradition & Evidence	74.00
Country View MHC	Welfare Rent	1,400.00
County Of Door	Clinics Auxiliary Svcs	10.75
Culligan Water	Maint Contracts	35.00
Dakota Embalming	Transportation	400.00
Dakota Fluid Power	Parts Inventory	1,192.60
Dakota Fluid Power	Truck Repairs & Maint	675.48
Dakota Law Firm	Attorney Fees	368.60
Dakota Lettering	Volunteer Pers Items	511.55
Dakota Seal	Parking Repairs & Maint	21,479.63
Dakotaland Homes	One Sioux Falls Shelter	718.86
Daniels Olsen	Program Activities	380.43
Dean Schaefer Court	Court Reporters	375.00
Deans Distributing	Gas Oil & Diesel	53.18
Dedula, Carla F	Court Reporters	116.00
Derek Tuttle	Misc Revenue	300.00
Dive Rescue Intl	Safety & Rescue Equip	1,400.00
Donahoe Law	Attorney Fees	4,074.00
DS Solutions	Printing/Forms	175.00
Duffy, Michael B	One Sioux Falls Shelter	825.00
Dust Tex Svc	Janitorial Chemical Sup	20.30
EH Hospitality	Motels	625.00
Election Systems	Printing/Forms	6,905.28
Empire Prop Mgmt	Welfare Rent	500.00
Engbrecht, Roger	One Sioux Falls Shelter	1,130.00
Erpenbach, John E	Recruitment	550.00
Ethan Palluck	Extradition & Evidence	74.00
Fanebust, Wayne	Store Inventory	82.50
Fastenal	Sign Supply Inventory	31.08
Fastenal	Small Tools & Shop Sup	48.73
Feit, Brian	Welfare Rent	1,800.00
Fluth, Dustin	Welfare Rent	700.00
Force America Dist	Truck Repairs & Maint	132.23
Four Directions Coun	Education & Training	200.00
Galls Quartermaster	Safety & Rescue Equip	126.47
Galls Quartermaster	Uniform Allowance	5,051.25
Geldstroom	Welfare Rent	1,000.00
George, Aaron	Welfare Rent	490.00
Geotek Engineering	Architects & Engineers	12,607.50
Geotek Engineering	Professional Svcs	2,440.30
Glazier, David Alan	Welfare Rent	500.00
Goebel Printing	Printing/Forms	44.64
Graham Tire	Automotive/Small Equip	584.00
Grainger	Small Tools & Shop Sup	36.08
Great Western Bank	One Sioux Falls Shelter	2,083.64
Greater Sioux Falls	Memberships	522.00
Guzman, Sandra V	Interpreters	324.90

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Hanson, Michael W	Attorney Fees	116.40
Helpsystems	Maint Contracts	1,819.66
Hidden Hills Apt	Welfare Rent	1,145.00
High Plains Tech	Maint Contracts	8,866.48
High Point Networks	Software	535.00
Hillcrest Heights	One Sioux Falls Shelter	1,465.36
Hoekstra, Denise	Court Reporters	72.20
Holly Halma	Misc Revenue	150.00
Horizon Apts	One Sioux Falls Shelter	1,477.00
Horizon Apts	Welfare Rent	932.05
HyVee	Pharmacies	32.71
I State Truck Center	Parts Inventory	41.58
I State Truck Center	Truck Repairs & Maint	1,053.09
IAAO	Memberships	440.00
Infrastructure Desig	Architects & Engineers	152,847.96
Innovative Office	Furniture & Office Equip	852.84
Innovative Office	Janitorial Chemical Sup	20.60
Innovative Office	JDC Custodial Sup	372.54
Innovative Office	Office Sup	9.99
Innovative Office	Printing/Forms	553.75
Intek	Misc Exp	300.00
Interstate Com	Jail Repairs & Maint	110.00
Interstate Office	Office Sup	601.13
ISI	Interpreters	260.00
JCL Solutions	Inmate Sup	1,028.70
JCL Solutions	Janitorial Chemical Sup	376.47
JCL Solutions	Kitchen/Cleaning Sup	6,020.11
JD Property Solution	Welfare Rent	750.00
Jeff Larson Law	Attorney Fees	21,008.95
Jeff Larson Law	Child Defense Attorney	4,696.65
Justine Lopez	Misc Revenue	300.00
Katterhagen, Mark	Bd Exp Fees Yankton	33.00
Kauffman, David W Ph	Psych Evals	1,750.00
Kerkvliet, Sarah	Business Travel	145.74
Kerkvliet, Sarah	Taxable Meal Allowances	28.00
Klingenberg, Ronald	Right Of Way	4,652.00
Kraayenhof, Nancy	One Sioux Falls Shelter	970.00
Kyra Enterprises	Emergency Shelter Grant	1,145.00
Kyra Enterprises	Motels	790.00
Kyra Enterprises	Welfare Rent	500.00
Lacey Rentals	Lease-Rental Agmt	112.00
Lacey Village Town	Welfare Rent	400.00
Lamar Texas	HIDTA Grant	750.00
Ledd Properties	Emergency Shelter Grant	330.00
Ledd Properties	Motels	695.00
Lewis & Clark Behav	Bd Evals Yankton	2,576.00
Lewno Law	Bd Exp Fees Yankton	343.00
Lexisnexis Matthew	Subscriptions	515.00
Liggins, Terry	Education & Training	250.00
Light And Siren	Automotive/Small Equip	286.19
Lincoln County SD	Professional Svcs	195.00
Lockwood, Darcy	Bd Exp Fees Yankton	33.00
Lopez, Rebeca	Interpreters	75.00
Loucks Associates	Professional Svcs	3,392.00
Loving, Philip	Bd Evals Minnehaha	1,683.32
Mailway Printers	Publishing Fees	1,301.00
Majestic Ridge Limit	Welfare Rent	700.00
McLeods Printing	Printing/Forms	5,987.00
Medstar Paramedic	Transportation	3,200.00
Menard	Program Activities	18.98

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Metro Comms	Misc Exp	191,945.40
Midamerican Energy	Natural Gas	4,229.54
Midamerican Energy	Welfare Utilities	206.83
Midcontinent Com	Amounts Held For Others	155.00
Minnehaha Community	Water Sewer	30.00
Minnehaha County	Automotive/Small Equip	26.00
Morgan Coffman	Extradition & Evidence	74.00
Napa Auto Parts	Small Tools & Shop Sup	165.00
Newman Signs	Sign Supply Inventory	294.08
Nies Properties	One Sioux Falls Shelter	1,050.00
Nolz Dragline & Cons	Bridge Repair & Maint	15,971.50
Novak	Trash Removal	108.40
Nybergs Ace Hardware	Program Activities	28.48
Oakwood Estates	One Sioux Falls Shelter	1,146.64
Olivier Miles Holtz	Attorney Fees	1,181.90
Olson Law Firm	Attorney Fees	1,298.55
One Sky	Small Tools & Shop Sup	8.98
Oxbow Park	One Sioux Falls Shelter	955.00
P&M Steel	Bldg/Yard Repair & Maint	191.60
Pine Meadows Com	One Sioux Falls Shelter	720.00
Pioneer Enterprises	Burials	2,000.00
Platinum Point	One Sioux Falls Shelter	1,155.00
Platinum Valley	One Sioux Falls Shelter	730.00
Prestox	Outside Repair	249.00
Promotional Video	Professional Svcs	130.00
Qualified Presort	Postage	20,578.41
Qualified Presort	Printing/Forms	1,138.07
Quality Efficiencies	Motels	1,210.00
Quill	Office Sup	14.97
R&L Supply	Jail Repairs & Maint	12.75
Ransom	Sign Deposits	50.00
RDO Construction Eq	Lease-Rental Agmt	4,264.20
Rebecca Martell	Extradition & Evidence	74.00
Reede Construction	Contracted Construction	524,138.20
Repete Properties	Welfare Rent	650.00
Ricky Zenner	Sign Deposits	50.00
Riverview Park	Welfare Rent	225.00
Rochester Armored	Armored Car Svc	407.96
Roemen'S Automotive	Gas Oil & Diesel	56.07
Ron Turley Associate	Software	1,065.00
Ronning Commercial	Welfare Rent	500.00
Running Supply	Automotive/Small Equip	15.99
Running Supply	Bridge Repair & Maint	14.49
Running Supply	Road Maint & Material	6.99
Running Supply	Small Tools & Shop Sup	78.79
Salem, Karla R	Bd Evals Minnehaha	2,050.00
Sams Club Member	Professional Svcs	143.80
Sandal & Alemu Rent	Welfare Rent	500.00
Sanford Clinic	Lab Costs	84.00
Sanford Clinic	Misc Exp	47.30
Sanford Clinic	Other Medical Svcs	715.40
Schumm, Marlene	Welfare Rent	650.00
Scilawforensics	Professional Svcs	2,800.00
SD Law Enforcement	Misc Exp	500.00
SD State Bar	Memberships	4,230.00
SDN Comms	Data Comms	627.48
SDN Comms	Telephone	1,468.80
Severson, Tessica	Welfare Rent	500.00
Silverthorne Apt	One Sioux Falls Shelter	1,574.00
Sioux Falls Area Hum	Misc Exp	3,003.84

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Sioux Falls City	Gas Oil & Diesel	272.12
Sioux Falls City	One Sioux Falls Shelter	733.92
Sioux Falls Ford	Automotive/Small Equip	8,747.71
Sioux Falls LIHTC	Welfare Rent	1,066.00
Sioux Falls Shopping	Publishing Fees	3,200.00
Sioux Falls YMCA	One Sioux Falls Shelter	1,760.00
Sioux Valley Energy	Electricity	363.13
Sioux Valley Energy	Tea-Ellis Range	98.19
Snoozy, Scott	Welfare Rent	370.00
Southeastern Behav	Misc Exp	42,367.00
Stan Houston Equip	Building Repairs & Maint	520.00
State of SD	Amts Held Daily Scram	6,115.00
State of SD	Amts Held Remote Breath	2,170.00
State of SD	Bridge Repair & Maint	2,641.07
State of SD	Bulletin Board Svc	153.80
State of SD	Fingerprint/Tax	308.98
State of SD	Misc Revenue	152.69
State of SD	Mug Shots	2.93
State of SD	Office Sup	50.22
State of SD	Safety & Rescue Equip	15.36
State of SD	Store Sales	215.21
Strange Farrell John	Attorney Fees	994.20
Street Smart Rental	Automotive/Small Equip	116.00
Streichers	Volunteer Pers Items	362.98
Stryker Medical	Safety & Rescue Equip	4,921.76
Summit Food Svc	Inmate Sup	200.69
Sumption & Wyland	Education & Training	350.00
Swaney, Dawn	County Cemetery	200.00
Tak Properties	One Sioux Falls Shelter	1,300.00
TCN	Telephone	2.04
Tegra Group	Architect, Engineers, and PMgt	15,500.00
Tim Bowman	Misc Revenue	150.00
Transunion Risk & Al	Investigators Exps	50.00
Trinity Point	Welfare Rent	800.00
Two Way Solutions	Comm Equip Repair	155.97
Tzadik Sioux Falls	Welfare Rent	817.00
Uline	Kitchen/Cleaning Sup	63.54
Uline	Other Sup	718.80
UPS	Postage	45.20
University Products	Office Sup	389.95
US Foods	Other Sup	254.88
US Foods	Professional Svcs	771.69
VB Falls Park Apts	Welfare Rent	700.00
Villas At Canyon	One Sioux Falls Shelter	1,045.00
Voisin, Alexander	Business Travel	36.96
Wall Lake Sanitary	Water Sewer	90.00
Web Benefits Design	Cobra Insurance	1,411.32
Weinstein, Daniel B	Attorney Fees	2,564.90
Wernke, Laurie	Bd Exp Fees Minnehaha	66.67
Williamsburg Limited	Welfare Rent	400.00
Xcel Energy	Electricity	3,141.25
Xcel Energy	One Sioux Falls Shelter	5,696.18
Xcel Energy	Welfare Utilities	1,966.04
Yankton County	Return Of Svc	150.00
Zoom Video Com	Program Activities	149.90

## REPORTS

The September 2020 Minnehaha County Coroner Report was received and placed on file in the Auditor's Office.

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## PERSONNEL

MOTION by Heiberger, seconded by Barth, to approve the following personnel changes. By roll call vote: 5 ayes.

### New Hires

1. Orlando Nelson, variable hour Correctional Officer for the Jail, at \$20.75/hour effective 10/28/2020.
2. Melissa Dupree, variable hour Safe Home Program Worker for Safe Home Department, at \$15.25/hour effective 11/2/2020.
3. Mark Cline, variable hour Election Worker for the Auditor's Office, at \$14.50/hour effective 10/30/2020.

### Promotions

1. Heather Richarz, Correctional Officer to Corporal for the Jail at \$30.36/hour (17/11) effective 11/14/2020.

### Step Increases

1. Jennifer Zitterich, Caseworker for Human Services, at \$25.54/hour (16/6) effective 10/26/2020.
2. Terry Mixell, STI Security Officer for STI Security, at \$19.95/hour (13/2) effective 6/7/2020.
3. Neville Smith, Deputy Sheriff for the Sheriff's Office, at \$29.61/hour (17/10) effective 11/13/2020.
4. Cory Hartley, Deputy Sheriff for the Sheriff's Office, at \$26.18/hour (17/5) effective 10/22/2020.
5. Steffanie Krueger, Correctional Officer for the Jail, at \$23.14/hour (13/8) effective 8/4/2020.
6. James Goering, Mechanic Team Member for the Highway Department, at \$22.58/hour (15/3) effective 11/7/2020.
7. Kyle Vande Weerd, GIS Analyst for Planning, at \$25.54/hour (17/4) effective 11/13/2020.

### Other Salary Changes

1. To begin Interpreter specialty pay for Suraj Bohora Chhetri, Correctional Officer for the Jail, resulting in a rate of \$19.97/hour effective 11/14/2020.

### Special Personnel Action

To recognize the following significant employee anniversaries for November 2020: 5 years – Benjamin Kruse, Kyle Johnson, Corey DeGroot, and Christopher Miles; 10 years – Tessica Severson; 15 years – Carla Dirkson and Julie Ladwig; 20 years – Donald Heesch and Mark Jastram.

To record volunteers in County Departments for October 2020. This list is on file at Human Resources.

## NOTICE

Upon the request of Craig Dewey, Assistant Commission Administrative Officer, MOTION by Beninga, seconded by Heiberger, to authorize the Auditor to publish a Notice of Request for Proposals for Construction Manager At Risk services for the Administration and Extension Building Design and Renovation. By roll call vote: 5 ayes.

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## PLANNING & ZONING NOTICE

Upon the request of Kevin Hoekman, Planner II, MOTION by Heiberger, seconded by Karsky, to authorize the Auditor to publish a Notice of Hearing to take place on December 1, 2020, to consider the vacation of portions of the 470th Avenue right-of-way lying north of 248th Street and over portions of Lot A of the SE1/4 of Section 22, Township 104 North, Range 50 West of the 5th Principal Meridian, Minnehaha County, South Dakota; And Tract 4 of Visser's Addition an Addition in the Southeast Quarter of Section 22, Township 104 North, Range 50 West of the 5th Principal Meridian, Minnehaha County, South Dakota; And SE 1/4 of Section 22, Township 104 North, Range 50 West of the 5th Principal Meridian, Minnehaha County, South Dakota; And S1/2 of the SW1/4 of Section 23, Township 104 North, Range 50 West of the 5<sup>th</sup> Principal Meridian, Minnehaha County, South Dakota, as depicted within Exhibit A. By roll call vote: 5 ayes.

Upon the request of Kevin Hoekman, Planner II, MOTION by Beninga, seconded by Heiberger, to authorize the Auditor to publish a Notice of Hearing to take place on December 1, 2020, to consider the vacation of portions of the right-of-way at the intersection of 470th Avenue and 256th Street lying within CO. AUD. Tract 1 (except the North 17 feet lying adjacent to the statutory Right-Of-Way & except the East 17 feet lying adjacent to the statutory Right-Of-Way) and CO. AUD. Lot H-3 (except the North 8.75 feet lying adjacent to CO. AUD. Lot H-2 & except the East 17 feet lying adjacent to the statutory Right-Of-Way), all located in the Northeast Quarter (NE ¼) of Section 3, Township 102 North, Range 50 West of the 5th Principal Meridian, Minnehaha County, South Dakota, as depicted within Exhibit A. By roll call vote: 5 ayes.

## LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 97336, 51227, and 59070 with a combined balance of \$10,079.61. The liens represent Public Advocate, Public Defender, and Poor Relief services provided to the applicant between October 2003 and December 2019. Additional charges for legal services provided in 2020 are still to be recorded and not included in the current total owed. The applicant does not have a current real estate transaction pending, but is working to eliminate her debts. To date, the applicant has made payments on the liens in the combined total amount of \$2,904.20. The compromise request was to release the liens in full with no payment or upon payment of \$1,000.00. Commissioners expressed concern for approving a compromise at this time due to the following reasons: there are no pending real estate transactions that would be affected, additional charges are pending to be recorded, and liens do not accrue interest. MOTION by Beninga, seconded by Barth, to take no action and allow the applicant to re-apply at a later time. By roll call vote: 5 ayes.

## APPOINTMENT

Upon the request of Craig Dewey, Assistant Commission Administrative Officer, MOTION by Heiberger, seconded by Barth, to appoint Carol Twedt to serve on the Housing and Redevelopment Commission for an additional five year term. By roll call vote: 5 ayes.

## BUDGET SUPPLEMENT

Lori Montis, Human Services Assistant Director, via teleconference, requested a budget reduction of One Sioux Falls Funds. In April 2020, \$25,000 was awarded to the Minnehaha County from the One Sioux Falls Fund to provide assistance those to in need who were residing in motels. The remaining funds were returned to the Sioux Falls Area Community Foundation due to the motel assistance being discontinued. MOTION by Barth, seconded by Karsky, to approve a budget reduction in the amount of \$15,100.01 (4110000-422925, One Sioux Falls-Shelter) for One Sioux Falls monies not utilized for motel expenditure that was returned to Sioux Falls Area Community Foundation; This budget reduction is from 4110000-422925 (One Sioux Falls-Shelter). By roll call vote: 5 ayes.

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## PROPOSAL AWARDS

Mark Kriens, Facilities Director, presented the Minnehaha County Energy Plant Chiller Replacement Request for Proposals (RFP). Five proposals were received and opened on October 21, 2020, from the following companies: Howe Inc, Krier & Blain Inc, Midwestern Mechanical Inc, Redlinger Bros Plumbing & Heating Co, and Hander Inc. An Evaluation Committee scored the responsive proposals and references were checked. It was determined that Krier & Blain Inc was the most qualified to perform the work and services outlined in the RFP. The final contract will be presented to the Commission at a later date. MOTION by Beninga, seconded by Karsky, to award the proposal to Krier & Blain Inc for RFP #20-03, Minnehaha County Energy Plan Chiller Replacement. By roll call vote: 5 ayes.

Jeff Gromer, Chief Deputy Sheriff, presented the Comprehensive Institutional Healthcare Services for the Minnehaha County Jail Request for Proposals (RFP) and the corresponding agreement with Correctional Medical Management, LLC. Six proposals were received and opened on October 14, 2020, from the following companies: NaphCare, VitalCore Health Strategies LLC, STG International, Morse Correctional Healthcare & Consulting Inc, CBH Medical, and MENd Correctional Care, PPLC. A Review Committee selected Morse Correctional Healthcare & Consulting Inc dba Correctional Medical Management, LLC (a joint entity with Health Management Partners) as the most qualified responder. The management fee for the first year will be \$260,000.00 and \$266,500.00 for the second year. There will be a 2.5% increase for each renewal term after the initial two year term. MOTION by Beninga, seconded by Heiberger, to award the proposal to Morse Correctional Healthcare & Consulting Inc dba Correctional Medical Management, LLC for RFP #20-02, Minnehaha County Jail Comprehensive Institutional Health Care Services, and to authorize the Chair to sign the Comprehensive Institutional Healthcare Services Agreement for a two year term beginning on January 1, 2021. By roll call vote: 5 ayes.

## NEW BUSINESS

Commissioner Barth congratulated Commissioners Bender and Karsky on their re-election, as well as, his District 25 opponents.

Commissioner Bender brought up for discussion the idea of cutting down on the number of Commission Meetings between January 2021 and April or May 2021 for the purposes of limiting the spread of COVID-19. Commissioner expressed interest decreasing the number of meetings and noted the following topics: giving the Chair more power to make certain types of decisions, maintaining consistency in the scheduling on meetings, and consider operating similarly to Lincoln County.

MOTION by Beninga, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 9:40 a.m. By roll call vote: 5 ayes.

MOTION by Heiberger, seconded by Karsky, to reconvene the Minnehaha County Commission Meeting at 9:51 a.m. By roll call vote: 5 ayes.

MOTION by Beninga, seconded by Barth, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). By roll call vote: 5 ayes.

MOTION by Karsky, seconded by Heiberger, to adjourn. By roll call vote: 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday November 17, 2020.

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APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor