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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. October 22, 2019, pursuant to adjournment on October 15, 2019. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Heiberger, seconded by Barth, to amend the agenda to correct the parcel number and abatement amount for Item 6a to Parcel 86249 in the amount of \$616.33. 5 ayes.

MOTION by Heiberger, seconded by Beninga, to approve the agenda as amended. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Karsky, to approve the October 15, 2019, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Karsky, seconded by Barth, to approve the following bills totaling \$4,466,058.29. 5 ayes.

A&B Business	Lease-Rental Agmt	61.35
A&B Business	Maint Contracts	446.23
Advance Auto Parts	Automotive/Small Equip	66.37
Airway Svc	Automotive/Small Equip	655.79
Airway Svc	Gas Oil & Diesel	274.06
Amer Assoc Of Police	Memberships	125.00
Anderson, Jennifer	Bd Evals Minnehaha	1,267.50
Appeara	Program Activities	89.20
Argus Leader Media	Publishing Fees	1,912.42
Armor Correctional	Contract Svcs	756,085.41
Augustana College	Professional Svcs	26,850.00
Avera McKennan	Hospitals	1,365.08
Avera McKennan	Physicians	794.42
Avera McKennan	Psych Evals	250.00
Axis Forensic Toxicology	Lab Costs	140.00
Backupworks.Com	Data Processing Equip	17,530.00
Banner Associates	Architects & Engineers	16,135.44
Barnett Lewis Funer	Burials	2,000.00
Bauer Built	Automotive/Small Equip	1,009.15
Bauer Built	Hvy Equip Repairs & Maint	30.00
Bauer Built	Truck Repairs & Maint	29.00
Bosman, Joseph	Uniform Allowance	43.59
Brentwood Apts	Welfare Rent	650.00
Bristol Court	Welfare Rent	700.00
Brouwer, Richard	Welfare Rent	500.00
Butler Machinery	Truck Repairs & Maint	47.32
Cartridge World	Office Sup	1,352.93
Century Business	Maint Contracts	123.52
City Of Saint Paul	Education & Training	169.00
Civil Design	Architects & Engineers	15,965.00
Cody, Denise	Bd Exp Fees Yankton	45.00
Colton Fire & Rescue	Colton Fire Dept	41,243.00
Columbia Dam	Welfare Rent	825.00
Constellation	Natural Gas	7,003.89
Country View Mhc	Welfare Rent	700.00
Creekstone Falls	Welfare Rent	590.00
Dakota Fluid Power	Parts Inventory	422.06
Dakota Riggers & Tool	Truck Repairs & Maint	544.76
David Healy	Education & Training	400.00
Dedula, Carla F	Court Reporters	142.80
Derhagopian Law	Attorney Fees	465.50
Derrick Ortman	Education & Training	320.00
Duo Investments	Welfare Rent	1,100.00
Erpenbach, John E	Recruitment	1,050.00

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ESRI	Maint Contracts	11,000.00
Etterman Enterprises	Small Tools & Shop Sup	66.93
Faronics	Software	258.40
Fastenal	Small Tools & Shop Sup	77.65
Fully Promoted	Uniform Allowance	115.00
Galls Quartermaster	Uniform Allowance	120.98
George, Aaron	Welfare Rent	500.00
Graham Tire	Automotive/Small Equip	492.00
Griese Law	Attorney Fees	2,453.25
Griese, Chris	Road Maint & Material	1,687.63
Grode Brothers	Truck Repairs & Maint	306.34
Hartford Area Fire	Hartford Fire Dept	74,799.00
Heritage Funeral	Burials	3,000.00
HOV Svcs	Microfilming	381.20
Huey Apts	Welfare Rent	70.00
Institutions Svc	Other Sup	27.52
Interstate All	Automotive/Small Equip	141.94
Interstate Office	Office Sup	742.53
Interstate Power Sys	Truck Repairs & Maint	453.34
Jastram, Mark	Investigators Exps	30.24
JE Dunn Construction	Jail Expansion Construct	3,181,122.00
JLG Architects	Jail Expansion Prof Svcs	26,382.18
Johnson, Erin M	Bd Exp Fees Minnehaha	4,835.50
Johnson, Erin M	Crisis Intervention Prog	114.00
Katterhagen, Mark	Bd Exp Fees Yankton	139.50
Kauffman, David W Ph	Psych Evals	3,542.50
Koch, Elizabeth J	Bd Exp Fees Minnehaha	80.00
Kronos	Data Processing Equip	12,073.82
Kyra Enterprises	Motels	1,725.00
Lacey Rentals	Lease-Rental Agmt	111.00
Lamar Texas	HIDTA Grant	350.00
Lewis Drugs	Pharmacies	1,266.67
Lewno Law	Bd Exp Fees Yankton	1,279.00
Lockwood, Darcy	Bd Exp Fees Yankton	94.50
Loving, Philip	Bd Evals Minnehaha	2,827.50
Martell, Rebecca L	Extradition & Evidence	56.00
McGovern, Mike	Extradition & Evidence	34.00
Mcleods Printing	Printing/Forms	59.00
Medstar Paramedic	Transportation	400.00
Menard	Exhibit Materials	49.35
Menard	Parks/Rec Repair & Maint	217.96
Menard	Program Activities	283.89
Metro Com	Misc Exp	29,970.50
Midamerican Energy	Natural Gas	43.00
Midcontinent Com	Telephone	85.00
Midwest Ear Nose	Physicians	327.12
Missouri Petroleum	Contracted Construction	58,022.93
Morgan Coffman	Extradition & Evidence	56.00
Morse Correctional	Contract Svcs	800.00
Motorola Solutions	Homeland Security	35,639.69
Murray Properties	Welfare Rent	1,000.00
Myers & Billion	Attorney Fees	1,320.50
Natl Sheriffs Assoc	Memberships	175.00
New Millenium	Data Processing Equip	776.00
Nichole Carper	Attorney Fees	1,088.00
Odea, Steve C	Welfare Rent	450.00
Penbrooke Place Apt	Welfare Rent	500.00
Pennington County	Extradition & Evidence	10,813.00
Pheasant View Apt	Welfare Rent	500.00
Policy Research	Private Grants	8,000.00
Quality Efficiencies	Motels	625.00
Richard Johnson	Business Travel	60.00
Safe N Secure	Com Equip Repair	363.09
Salem, Karla R	Bd Evals Minnehaha	562.50
Sanford Clinic	Misc Revenue	2,771.19

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Shi International	MacArthur SJC Grant	266.16
Shi International	Office Sup	532.32
Signarama	Printing/Forms	137.55
Sioux Falls Area Cha	Memberships	200.00
Sioux Falls Area Hum	Misc Exp	3,693.76
Sioux Falls City	Gas Oil & Diesel	11,991.80
Sioux Falls City	HIDTA Grant	253.57
Sioux Falls City	Water Sewer	733.44
Sioux Falls City	Welfare Utilities	83.00
Sioux Falls Rubber	Notary Exp	26.95
Sioux Valley Energy	Welfare Utilities	50.00
State of SD	Amts Held Daily Scram	2,760.00
State of SD	Amts Held Remote Breath	1,029.00
State of SD	Data Coms	113.00
State of SD	Due To Other Governments	4,788.00
State of SD	Misc Exp	8.00
State of SD	Printing/Forms	153.00
State of SD	Telephone	384.00
Stockwell Engineers	Architects & Engineers	10,877.46
Streichers	Education & Training	1,105.89
Streichers	Safety & Rescue Equip	2,286.75
Streichers	Uniform Allowance	145.94
Tammen Auto & Tire	Automotive/Small Equip	42.16
Tammen Auto & Tire	Gas Oil & Diesel	138.55
Tegra Group	Jail Expansion Prof Svcs	18,284.20
Terveen, Mike	Welfare Rent	1,000.00
Transource Truck	Truck Repairs & Maint	76.20
Trinity Point	Welfare Rent	700.00
True Care Family	Pharmacies	35.50
Tschetter & Adams	Attorney Fees	1,409.95
Two Way Solutions	Com Equip Repair	350.00
Tzadik	Welfare Rent	4,802.50
US Bank	Trust-Administration Fees	76.00
US Foods	Professional Svcs	711.28
Verizon Wireless	Safety & Rescue Equip	40.01
Vogel Motors	Gas Oil & Diesel	33.00
Walsh, Mike	Business Travel	160.00
Weerheim Law	Bd Exp Fees Minnehaha	2,631.50
Weerheim Law	Crisis Intervention Pro	66.50
Whittier Apts	Welfare Rent	63.00
Winnebago County	Return Of Svc	28.50
Winner Police Dept	Extradition & Evidence	67.60
Woods Fuller Shultz	Jail Expansion Prof Svcs	420.00
Wynia, Marc	Business Travel	174.00
Xcel Energy	Electricity	2,550.94
Xcel Energy	Road Maint & Material	16.74
Xcel Energy	Welfare Utilities	524.94
Yankton County	Return Of Svc	150.00
Yogi Holdings	Motels	650.00

REPORTS

The Minnehaha County Abandoned Cemetery Board Meeting Minutes for September 17, 2019, the Corrected Minnehaha County Auditor's Account with the County Treasurer as of June 30, 2018, the Minnehaha County Auditor's Account with the County Treasurer as of July 31, 2018, the Minnehaha County Auditor's Account with the County Treasurer as of August 31, 2018, the Minnehaha County Auditor's Account with the County Treasurer as of September 30, 2018, the Minnehaha County Auditor's Account with the County Treasurer as of October 31, 2018, the Minnehaha County Auditor's Account with the County Treasurer as of November 30, 2018, and the Minnehaha County Auditor's Account with the County Treasurer as of December 31, 2018, were received and placed on file in the Auditor's Office. Kim Adamson, Finance and Budget Officer, spoke on the unreconciled items list on the September, October, November, and December 2018 Auditor's Accounts with the County Treasurer. Kelli Nyhof, Assistant Treasurer, spoke on the process for nonsufficient funds checks.

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Auditor's Account With The County Treasurer as of June 30, 2018 – Corrected

Total On Deposit in Banks, in Interest Bearing, Open Accounts:

1st National Bank	\$ 30,102,182.73
US Bank (Cash with Trustee)	42,455,523.36
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	24,369.40
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	3,710.60
TOTAL CASH ON HAND	\$ 85,585,786.09
TOTAL MUNIS CASH BALANCE	\$ 85,585,786.09

Auditor's Account With The County Treasurer as of July 31, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:

1st National Bank	\$ 26,054,176.44
US Bank (Cash with Trustee)	42,547,237.02
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	26,799.27
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	1,280.73
TOTAL CASH ON HAND	\$ 81,629,493.46
TOTAL MUNIS CASH BALANCE	\$ 81,629,493.46

Auditor's Account With The County Treasurer as of August 31, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:

1st National Bank	\$ 22,779,961.40
US Bank (Cash with Trustee)	42,209,135.27
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	25,531.62
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	2,548.38
TOTAL CASH ON HAND	\$ 78,017,176.67
TOTAL MUNIS CASH BALANCE	\$ 78,017,176.67

Auditor's Account With The County Treasurer as of September 30, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:

1st National Bank	\$ 20,598,423.02
US Bank (Cash with Trustee)	42,254,782.18
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	25,918.84
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	2,161.16
TOTAL CASH ON HAND	\$ 75,881,285.20
TOTAL MUNIS CASH BALANCE	\$ 75,881,019.13
unreconciled difference	266.07

Auditor's Account With The County Treasurer as of October 31, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:

1st National Bank	\$ 74,023,280.00
US Bank (Cash with Trustee)	40,901,822.26
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	10,939.30

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Total of Checks and Drafts which have been in the	
Treasurer's possession over 3 days	17,140.70
TOTAL CASH ON HAND	\$ 127,953,182.26
TOTAL MUNIS CASH BALANCE	\$ 127,953,141.19
unreconciled difference	41.07

Auditor's Account With The County Treasurer as of November 30, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:	
1st National Bank	\$ 59,189,604.42
US Bank (Cash with Trustee)	40,911,327.76
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	25,198.05
Total of Checks and Drafts which have been in the	
Treasurer's possession over 3 days	2,881.95
TOTAL CASH ON HAND	\$ 113,129,012.18
TOTAL MUNIS CASH BALANCE	\$ 113,128,671.11
unreconciled difference	341.07

Auditor's Account With The County Treasurer as of December 31, 2018

Total On Deposit in Banks, in Interest Bearing, Open Accounts:	
1st National Bank	\$ 22,203,861.35
US Bank (Cash with Trustee)	39,378,551.13
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	24,697.98
Total of Checks and Drafts which have been in the	
Treasurer's possession over 3 days	3,382.02
TOTAL CASH ON HAND	\$ 74,610,492.48
TOTAL MUNIS CASH BALANCE	\$ 74,610,111.25
unreconciled difference	381.23

PERSONNEL

MOTION by Karsky, seconded by Heiberger, to approve the following personnel changes. 5 ayes.

New Hires

1. Haley Delaney, Emily Liberko, and Laura Kluckman as Variable hour Museum Aides for the Museum at \$9.50/hour effective 10/24/19.
2. Kimberly LaFramboise, variable hour Safe Home Program Worker for Safe Home, at \$14.85/hour effective 10/15/19.
3. Monic Marquez, variable hour Safe Home Program Worker for Safe Home, at \$14.85/hour effective 10/23/19.

Promotions

1. Cole Powell, Correctional Officer to Corporal for the Jail, at \$23.02/hour (17/1) effective 10/19/19.

Step Increases

1. Kari Benz, Director of Human Services, at \$3,768.80/biweekly (24/8) effective 9/23/19.

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2. Betsy Doyle, Senior Trial Attorney for the Public Defender's Office, at \$3,250.40/biweekly (23/6) effective 10/18/19.
3. Carey Deaver, Director of Human Resources, at \$4,370.40/biweekly (24/14) effective 9/15/19.
4. Emelia Williams, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$19.37/hour (12/4) effective 10/5/19.
5. Caramie Faini, Correctional Officer for the Jail, at \$20.35/hour (13/4) effective 9/21/19.
6. Corrie Alexander and Cory Hartley, Deputy Sheriffs for the Sheriff's Office, at \$24.80/hour (17/4) effective 10/22/19.

Special Personnel Action

Carey Deaver, Human Resources Director, presented the annual health and dental insurance premium review. Due to an increase in health claim costs, a 15% increase in health insurance premiums was recommended. A 7% increase in dental insurance premiums was also recommended due to increased dental costs. With the intention of better controlling long-term costs, a sunset on the retiree health insurance benefit for any individual hired on or after January 1, 2020 was recommended. MOTION by Barth, seconded by Karsky, to accept the recommendation to limit the retiree health insurance benefit to employees hired on a full time basis before January 1, 2020. 5 ayes. MOTION by Heiberger, seconded by Barth, to approve the 2020 Health and Dental Insurance premiums. 5 ayes.

ABATEMENTS

Upon the recommendation of Chris Lilla, Director of Equalization, MOTION by Heiberger, seconded by Karsky, to approve an abatement representing 2018 property taxes for the 100% permanent and total disabled veterans tax exemption under SDCL 10-4-40 for Parcel ID 86249 in the amount of \$616.33. By roll call vote: 5 ayes.

NOTICES

Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Beninga, to authorize the Auditor to publish a Notice to Bidders for the sale of surplus items through online auction on IronPlanet on October 31, 2019. 5 ayes.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 46875 in the amount of \$3,170.08 and DPNO 63303 in the amount of \$508.83. The liens represented Poor Relief, Public Defender, and Court Appointed Attorney services provided to the applicant between 2001 and 2019. The applicant was notified that her property was behind on taxes and that she owed \$6,404.06. The applicant decided to sell her home in order to pay the back-taxes and judgements she owes. Her home was sold for \$69,000.00. The expected closing date is October 31, 2019. In order to finalize the sale, the lien must either be paid or compromised. In response to a question from Commissioner Karsky, Margaret Gillespie, Senior Deputy State's Attorney, spoke on the differences between allowing a compromise where a sale of the property attached to the lien is pending versus denying a compromise and waiting to sell the property at a tax deed sale. Carol Muller, Commission Administrative Officer, spoke on the amount of the lien that represents attorney services versus poor relief. MOTION by Karsky to compromise the lien in full with no payment. Motion died for lack of a second. MOTION by Heiberger, seconded by Karsky, to approve Resolution MC19-50. By roll call vote: 4 ayes. Barth voted nay.

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RESOLUTION MC19-50

WHEREAS, a County Aid Liens in the amount of \$3,170.08 and \$508.83, purports to exist in favor of Minnehaha County and against DPNO 46875 and DPNO 63303, respectively, as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

- 1) Release from DPNO 46875 with no payment, the real property legally described as Lot 12 Block 1 Of Scott & Dunning's Addition To City Of Sioux Falls.

Leave DPNO 46875 in the name of the Lienee in the full amount of \$3,170.08.

- 2) Release from DPNO 63303 with no payment, the real property legally described as Lot 12 Block 1 Of Scott & Dunning's Addition To City Of Sioux Falls.

Leave DPNO 63303 in the name of the Lienee in the full amount of \$508.83.

Dated at Sioux Falls, South Dakota, this 22nd day of October, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor

SURPLUS

DJ Buthe, Highway Superintendent, requested the Commission rescind the declaration made on October 15, 2019, to surplus a 2012 Polaris Ranger 900. Highway Maintenance staff determined the Polaris could be utilized for their purposes. MOTION by Karsky, seconded by Heiberger, to rescind the declaration to surplus 2012 Polaris Ranger 900, Asset #1040, Serial/VIN #4XAUH88A3DB619912. By roll call vote: 5 ayes.

AGREEMENTS

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement to conduct engineering design with Banner Associates Inc for Highway Project MC20-01, culvert replacements. Three culvert locations were identified as being in need of repair outside of the 2019 proposed plan. The agreement would allow Banner Associates Inc to design the culvert replacements at a cost not to exceed \$55,500.00. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the Professional Services Agreement to conduct engineering design between Minnehaha County and Banner Associates Inc for Highway Project MC20-01 at a cost not to exceed \$55,500.00 and to be completed by January 21, 2020. 5 ayes.

DJ Buthe, Highway Superintendent, presented a Right-Of-Way Purchase Agreement for property owned by Donald R. Miles and Jacquelyn R. Miles. In conjunction with Short Elliott Hendrickson Inc., the Highway Department is rebuilding a culvert on Highway 110, 1.3 miles east of the western county line. In order to meet safety standards, additional right-of-way is required. MOTION by Karsky, seconded by Barth, to approve the

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Right-Of-Way Purchase Agreement with Donald R. Miles and Jacquelyn R. Miles in the amount of \$2,490.00 for a total of 0.3 acres legally described as The Southeast Quarter Of The Southwest Quarter, Of Section 20, Township 104 North, Range 52 West Of The 5th P.M., Minnehaha County, South Dakota, except Co. Aud. Lot H-1 therein. 5 ayes.

DJ Buthe, Highway Superintendent, presented two Right-Of-Way Purchase Agreements for property owned by Mark Jon Van Asselt and Mark & Peggy D. Van Asselt. In conjunction with JSA Engineers, the Highway Department will rebuild Highway 149 from Highway 122, 5.25 miles north to the Colton city limits. In order to meet safety standards, additional right-of-way is required. MOTION by Beninga, seconded by Heiberger, to approve the following Right-Of-Way Purchase Agreements: 1) with Mark Jon Van Asselt in the amount of \$2,146.50 for a total of 0.265 acres legally described as The South Half Of The Northwest Quarter, Of Section 2, Township 103 North, Range 51 West Of The 5th P.M., Minnehaha County, South Dakota, except Co. Aud. Lot H-1 contained therein; and 2) with Mark & Peggy D. Van Asselt in the amount of \$4,244.40 for a total of 0.524 acres legally described as The Northeast Quarter Of Section 3, Township 103 North, Range 51 West Of The 5th P.M., Minnehaha County, South Dakota, except Co. Aud. Lot H-1 contained therein. 5 ayes.

LIAISON REPORT

Commissioner Karsky reported on meeting with DJ Buthe, Highway Superintendent, on October 18, 2019. The Highway Department is getting ready for next year's construction season.

Commissioner Karsky reported on the Minnehaha County Economic Development Association (MCEDA) noting that the Annual Joint Meeting of MCEDA with the Lincoln County Economic Development Association will be on November 7, 2019, at the Holiday Inn Sioux Falls-City Centre.

Commissioner Barth reported on attending an East Dakota Water Development District Meeting where items such as the following were discussed: the approval of a South Dakota State University professor to research ways to allow water to soak into the ground as opposed to run off, this year's flooding events, and the approval of funds for two towns to study their drinking water and sewer systems.

Commissioner Barth reported on attending the Minnehaha County Conservation District Meeting where the topic of water was discussed along with the Renner Sanitary District and the repercussions of high water.

Commissioner Bender reported on attending the MacArthur Safety & Justice Committee Meeting last week with Commissioner Heiberger. The group oversees the use of the MacArthur Grant funds.

Commissioner Bender reported that a group meets with the jail contractor twice a month to discuss the status of the project. The jail expansion project is currently on track and under budget.

MOTION by Barth, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 9:54 a.m. 5 ayes.

MOTION by Barth, seconded by Beninga, to reconvene the Minnehaha County Commission Meeting at 10:02 a.m. 5 ayes.

MOTION by Barth, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Karsky, seconded by Barth, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, October 29, 2019.

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APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor