

## Minnehaha County 2021 Budget Overview and Hearings

June 15, 2020

9:00 AM - 3 PM

1. 9:00 am 2021 Budget Process: Carol Muller, Commission Administrative Officer
2. 9:05 am Finances: Auditor's Office
  - a. Financial Summary Overview: Vicki Huitt, Accounting Manager
    - i. 2020 Year to Date Cash Reserves
    - ii. 2020 Year to Date Revenue
    - iii. 2020 Year to Date Expenses
  - b. Historical Review-Kim Adamson, Budget & Finance Officer
    - i. Cash Applied Analysis
    - ii. Opt-Out History
  - c. FY 2021 Projections: Kim Adamson, Finance and Budget Officer
    - i. Tax Revenue
    - ii. Other Revenue (Including Board of Prisoners)
    - iii. Expenses
    - iv. Key 2021 Budget Variances vs 2020
    - v. Payroll Accrual
  - d. Preliminary Means of Finance: Kim Adamson, Finance and Budget Officer
    - i. Does not include new employee requests by Departments
    - ii. Does not include any additional dollars requested by outside agencies
    - iii. Does include a 2% matrix adjustment and 15% health insurance increase
    - iv. Does not include payroll accrual
    - v. Reflects same opt-out dollars as FY20
  - e. Recommended Cash Applied: Kim Adamson, Budget & Finance Director
3. 9:50 am FY21 Human Resources: Carey Deaver, Human Resources Director
  - a. Matrix Adjustment
  - b. Elected Officials Salaries
  - c. Health Insurance
  - d. 2021 Staffing Requests
    - i. Grant Funded Positions
    - ii. New Position Requests
    - iii. Other
4. 10:10 am BREAK
5. 10:20 am Requests & Considerations: Carol Muller, Commission Administrative Officer
  - a. Vehicles and Equipment
  - b. Outside Agencies
  - c. Bond Debt: Kim Adamson, Finance Officer
  - d. Building Fund: Mark Kriens, Facilities Director
  - e. Review of Building Insurance Increase
  - f. Review of Liability Insurance
6. 11:00 am Scott McMahan, Metro 911: Training Facility and Long Range Financial Requests
7. 11:30 am LUNCH BREAK
8. 1:00 pm Munis Demonstration: Monte Watembach
9. 1:05 pm New Position Requests:
  1. Sheriff, including Jail: Sheriff Mike Milstead
  2. State's Attorney: Crystal Johnson
  3. Public Defender: Traci Smith
  4. Elections: Bob Litz

5. Treasurer: Pam Nelson
10. 2:00 pm Commission Identification of additional departments/outside agencies to present:  
Commissioner Bender
11. 2:05 pm Bonding Projects: Carol Muller & Kim Adamson
1. Highway Facility
  2. Administrative and Extension Building Remodeling
12. 2:20 pm Ambulance Funding:
13. 2:40 pm Recap of schedule and process: Carol Muller
14. 2:45pm Opportunity for Public Input

#### IMPORTANT DATES

- ~~July 14: Last Commission meeting prior to July 15<sup>th</sup> deadline for additional opt-out notice.~~
- July 28: Adoption of provisional budget. Last Commission meeting prior to July 30<sup>th</sup> deadline.
- September 8: Statutorily required public hearing on FY21 budget.
- September 29: Adoption of FY21 Budget