

04/10/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. April 10, 2018, pursuant to adjournment on April 3, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

A moment of silence was observed in remembrance of Deputy Sheriff Steve Maciejewski, who passed away on April 3, 2018.

MOTION by Barth, seconded by Karsky, to approve the agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Karsky, to amend the April 3, 2018, minutes to reflect the correct convening date of April 3, 2018, and the correct prior adjournment date of March 27, 2018; and to approve the minutes as amended. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$3,321,977.43. 5 ayes.

A&B Business	Maint	127.95	A&B Business	Office Equip	75.66
Airgas	Gas,Oil,Diesel	113.39	Airgas	Small Tools	204.84
Airway Svc	Automotive	1,255.61	Airway Svc	Gas,Oil,Diesel	80.99
American Ink	Small Tools	427.15	Appeara	Program Act	35.00
Architecture	Repair/Reno	100.00	Augustana College	Other Misc	1,937.50
Autumn Park Apt	Welfare Rent	600.00	Avera McKennan	Hospitals	8,400.00
Benz, Vergil C	Welfare Rent	850.00	Blackstrap	Road Material	10,663.16
Boyce Law	Professional	2,178.75	Boyer Trucks	Truck Repair	9.24
Brevik Law	Attorney Fees	232.45	Bureau Of Info	Telephone	143.17
Butler Machinery	Parts Inv	370.94	Butler Machinery	Truck Repair	1.27
C&R Supply	Automotive	56.36	Cambium	Program Act	100.00
Carroll Institute	IVC Housing	9,277.50	CDX Holding	Welfare Rent	500.00
Centurylink	Data Com	1,247.26	Childrens Inn	Other Misc	3,998.00
City Glass & Glazing	Jail Repairs	2,863.99	Cleveland Heights	Welfare Rent	600.00
Cole Papers	Child Care	81.40	Compass Center	Other Misc	1,999.00
Concrete Materials	Road Maint	71.01	Concrete Materials	Road Material	1,658.50
Country Meadows	Welfare Rent	253.00	Country View MHC	Welfare Rent	700.00
Crescent Electric	Building Repair	245.00	Dakota Data Shred	Office Supplies	26.44
Dakota Data Shred	Trash Removal	191.31	Dakota Fluid Power	Truck Repair	382.89
Dakota Law	Attorney Fees	1,269.49	Danko Emergency Equip	Mass Fatality	61.97
Deans Bulk Svc	Parts Inv	735.00	Denise Hoekstra	Court Reporter	115.60
Dockendorf Equip	Automotive	93.00	Double H Paving	Snow Removal	1,199.44
Dover, Sena S	Bd Eval	4,440.00	Driveline Svc	Truck Repair	16.50
EH Hospitality	Motels	325.00	Evans, Preston	Investigators	478.80
Exhaust Pros	Trucks/Tract	39,896.00	Family Svc	Expenditures	195.00
Family Visitation	Other Misc	3,998.00	Fastenal	Sign Supply	25.61
Fastenal	Small Tools	355.78	Fleetpride	Truck Repair	167.99
Fred The Fixer	Building Repair	45.00	G&H Distributing	Bldg/Yard Rep	7.87
G&H Investments	Welfare Rent	500.00	Garretson Fire Dept	Education	100.00
George Boom Funeral	Burials	1,200.00	Geotek Engineering	Museum Collect	320.00
Goebel Printing	Office Supplies	239.43	Goebel Printing	Printing/Form	105.00
Golden West	Telephone	227.86	Graphic Design	Program Act	100.00
Guzman, Sandra V	Interpreters	137.50	Hardy Reynolds Law	Attorney Fees	3,066.10
Hardy Reynolds Law	Child Defense	1,165.60	Harmelink Fox & Ravn	Attorney Fees	1,495.62
Hasseler, Kenneth D	Other Prof	750.00	Heinricy, Josh	Business Trav	90.00
Heirigs, Mary Ellen	Bd Exp Fees	280.00	Heritage Funeral	Burials	1,770.00
Hidden Hills Apt	Welfare Rent	500.00	Hope Matchan Law	Attorney Fees	1,222.00
Horizon Agency	Expenditures	2,639.00	Hurtgen Properties	Welfare Rent	500.00
HyVee	Jury Fees	62.38	HyVee	Pharmacies	171.13
I State Truck Center	Truck Repair	32.13	Infrastructure Mgmt	Architects	4,574.08
Intek	Other Prof	2,400.00	Interstate Office	Office Supplies	7.95

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ISI	Interpreters	80.00	Jeff Larson Law	Attorney Fees	1,742.35
Jefferson Lines	Transportation	1,594.70	Katterhagen, Mark	Bd Exp Fees	15.00
KCH Law	Attorney Fees	173.29	Kull, Lisa	Court Reporter	91.20
Lacey Rentals	Lease-Rental	110.00	Lawson Products	Small Tools	68.51
Leaf	Office Supplies	129.80	Lewno Law	Bd Exp Fees	166.47
Lockwood, Darcy	Bd Exp Fees	15.00	Loving, Philip	Bd Eval	3,825.00
Luther, Jeff	Medical Direct	2,500.00	Marsden Building	Clinics Aux	45.00
Matheson Trigas	Small Tools	34.72	Mattson, Monica	Child Defense	1,530.98
Microfilm Imaging	Contract Svc	4,001.40	Microfilm Imaging	Furniture	1,215.00
Microfilm Imaging	Lease-Rental	405.00	Midway Svc	Gas,Oil,Diesel	3,951.18
Midwest Alarm	Security Alarm	328.00	Midwest Welding	Exhibit Mater	40.00
Mikelson Law	Attorney Fees	943.84	Minnehaha Community	Park/Rec	30.00
Minnehaha Community	Tea-Ellis Range	30.00	MJ Dalsin	Correction	298.75
MJ Dalsin	JDC Maint	426.25	MKD Associates	Hospital Prep	2,110.63
Monick Pipe & Supply	Jail Repairs	1,407.80	Multicultural Center	Interpreters	330.00
Murray Properties	Welfare Rent	500.00	Napa Auto Parts	Truck Repair	111.99
Northland Systems	Maint	1,620.15	Novak Sanitary Svc	Tea-Ellis Range	19.53
Novak Sanitary Svc	Trash Removal	2,948.47	Oscars Mini-Storage	Program Act	208.00
Overhead Door	Bldg/Yard Rep	153.06	Pechous, Corey	Business Trav	90.00
Peterson, Myles	Business Trav	90.00	Pheasantland	Printing/Form	279.00
Prestox	Correction	137.00	Qualified Presort	Postage	8,545.32
R&L Supply	Heat,Vent	329.75	Record Keepers	Other Prof	195.75
Redwood Estates	Welfare Rent	500.00	Risty, Maxine J	Court Reporter	214.40
Roberts, Yvonne	Welfare Rent	475.00	Robertson, Andrew	Business Trav	70.56
Safe Home	Notes Rec SF	-2,709.83	Safe Home	Other Misc	-884.26
Safe Home	Rent Subsidie	10,876.00	Sanford Health Plan	Expenditures	2,937.50
Sanford Hospital	Hospitals	314.77	Sanford Pathology	Other Misc	24,684.58
SD Dept Of Public	Other Misc	149.00	SD Dept Of Transport	Bridge Repair	2,220.59
SD Dept Of Transport	Education	150.00	SD Secretary Of State	Notary Exp	30.00
Sioux Falls City	Gas,Oil,Diese	11,145.66	Sioux Falls City	HIDTA Grant	201.19
Sioux Valley Energy	Electricity	317.20	Sioux Valley Energy	Road Maint	138.39
Sioux Valley Energy	Tea-Ellis Range	288.46	Skancke, Leo G	Welfare Rent	800.00
Snipercraft	Other Supplies	128.00	Stan Houston Equip	Parks/Rec	141.70
State Of SD	Amounts He	3,037,850.49	State Of SD	Behav Hlth	2,400.00
State Of SD	Bulletin Board	140.56	State Of SD	Commitment	21,093.45
State Of SD	Commitment	1,140.00	State Of SD	Fingerprint	288.38
State Of SD	Misc Auditor	10.92	State Of SD	Misc Dir Eq	66.62
State Of SD	Misc Info	3.05	State Of SD	Misc Treas	21.31
State Of SD	Mug Shots	0.98	State Steel Of SD	Truck Repair	36.80
Super Fast Auto Glass	Automotive	176.74	Sure Test	Professional	525.00
Szameit, Alexandra	Interpreters	256.66	Terrace Hills Apts	Welfare Rent	575.00
The Keg	Jury Fees	116.28	Tires Tires Tires	Automotive	570.44
Tires Tires Tires	Gas,Oil,Diesel	87.47	Transource Truck	Truck Repair	22.52
Transunion Risk	Investigators	25.00	Tristate Garage Door	Building Repair	131.25
Tuschen, Michael E	Business Trav	90.00	Tyler Technologies	Software	24,066.43
Variety Foods	Other Prof	394.18	VB Falls Park Apts	Welfare Rent	624.00
Vern Eide Motorcars	HIDTA Grant	295.00	Walgreen	Pharmacies	387.88
Wall Lake Sanitary	Water Sewer	70.00	Walmart	Pharmacies	125.44
Walmart	Pharmacies	350.48	Westbrooke Apts	Welfare Rent	280.00
Wheelco Brake & Sup	Parts Inv	394.92	Wheelco Brake & Sup	Small Tools	129.42
Wilka & Welter	Attorney Fees	37.60	Woods Fuller Shultz	Other Prof	247.50
Wright Express FSC	Gas,Oil,Diesel	75.00	Xcel Energy	Electricity	1,230.63
Xcel Energy	Welfare Utilit	3,298.67	Yankton Cnty Sheriff	Return Of Svc	50.00
10Th Street Autawash	Automotive	94.00			

March Salaries Paid

Commission	Salaries	61,243.99	Auditor	Salaries	76,054.02
Treasurer	Salaries	109,288.85	Information Technology	Salaries	107,476.58
States Attorney	Salaries	416,739.50	Public Defender	Salaries	241,005.73
Public Advocate	Salaries	86,052.84	Facilities	Salaries	70,005.17
Equalization	Salaries	117,264.23	Register Of Deeds	Salaries	68,711.08
Human Resources	Salaries	36,612.80	Sheriff	Salaries	1,387,572.04
Emergency Management	Salaries	24,960.00	Juvenile Detention	Salaries	206,279.76
Highway	Salaries	203,112.73	Human Services	Salaries	178,476.42

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Museum	Salaries	97,876.24	Planning	Salaries	51,206.41
Extension	Salaries	4,908.00			

## REPORT

The February 2018 Minnehaha County Coroner Report and the 2017 Safe Home Audit Report were received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Beninga, seconded by Karsky, to approve the following personnel changes. 5 ayes.

1. To hire Erik Van Buren as Deputy Public Defender (22/3) for the Public Defender's Office at \$2,552.00/bi-weekly effective 4/11/18.
2. To hire John Mork as seasonal Park Supervisor for the Parks Department at \$21.60/hour effective 4/16/18 to 10/16/18.
3. To hire Kenneth Schuster as seasonal Park Worker for the Parks Department at \$13.10/hour effective 4/16/18 to 10/16/18.

## Step Increases

1. Kurt Schaunaman – Deputy Sheriff Sergeant – Jail – 20/6 – 3/28/18 - \$28.19/hour
2. Brent Albers – Deputy Sheriff Sergeant – Jail – 20/8 – 4/8/18 - \$29.62/hour
3. Calvin Kastner – Correctional Officer – Jail – 13/10 – 3/5/18 - \$22.03/hour
4. Ashlie Knecht – Correctional Officer – Jail – 13/4 – 3/12/18 - \$18.99/hour
5. Ryan Qualseth – Deputy Sheriff Sergeant – Sheriff's Office – 20/13 – 3/16/18 - \$33.52/hour
6. Michelle Boyd – Chief Deputy Sheriff – Sheriff's Office – 25/15 – 4/12/18 - \$4,614.40/bi-weekly
7. Breanna Hawkins – Administrative Secretary – Sheriff's Office – 10/5 – 4/10/18 - \$16.78/hour
8. Sharon Eining – Victim Witness Assistant – State's Attorney's Office – 16/6 – 3/27/18 - \$23.14/hour
9. Ralph Hammer – Weed and Pest Supervisor – Highway – 14/16 – 4/5/18 - \$26.84/hour
10. Debra Knudsen – Administrative Assistant – Extension – 12/10 – 3/1/18 - \$20.97/hour
11. Zane Sorensen – Senior Building Facilities Maintenance Technician – Facilities – 16/13 – 4/12/18 - \$27.51/hour

## ABATEMENTS

MOTION by Beninga, seconded by Bender, to approve the following abatements representing the elderly assessment freeze for 2017 property taxes: RDID 30591, 2812 E 15<sup>th</sup>, Sioux Falls, in the amount of \$153.37; RDID 39855, 1209 N Holly Ave, Sioux Falls, in the amount of \$917.09; RDID 45764, 2301 S Center Ave, Sioux Falls, in the amount of \$272.36; RDID 49308, 1512 S Bahnson Ave, Sioux Falls, in the amount of \$346.68; RDID

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52904, 2616 W 18<sup>th</sup> St, Sioux Falls, in the amount of \$736.46; and RDID 65551, 1723 S Paisley Ln, Sioux Falls, in the amount of \$396.56. 5 ayes.

Monica Honkamp, Senior Property Technician, presented a property tax abatement application recommended for denial. Commissioner Karsky expressed being in favor of approving the abatement due to the similarities between this abatement request and previous requests that have been approved in the past. Commissioner Heiberger expressed being in favor of approving the abatement due to the land being part of a family farm that was split amongst family members. Commissioner Bender noted this abatement application is different from previous applications due to the applicant having received notification of the process needed to take in the previous year. Korey Dosch, Deputy Director of Equalization, spoke on how the land qualifies as agricultural land for the purposes of an abatement. MOTION by Karsky to approve the abatement for RDID 89616. Motion died for lack of a second. MOTION by Barth, seconded by Bender, to deny the following abatement representing 2017 property taxes: Randy McKenney, RDID 89616, Track 3 McKenney's Addition W ½ SW ¼ 33 101 47, in the amount of \$895.59. 3 ayes. Heiberger and Karsky voted nay.

#### PUBLIC COMMENT

Kathryn Ripple, 808 S Louise Ave, Sioux Falls, spoke on her concerns regarding resources and safety for the homeless in the area.

#### PUBLIC HEARING

Olivia Larson, Deputy Auditor, was present for a public hearing on a Retail On-Sale Liquor License application submitted by The Barn Inc dba Blue Haven Barn for the 2018 licensing year. The State's Attorney Office, Sheriff's Office, and Planning & Zoning Department have reviewed the application with no concerns or objections reported. No one spoke in opposition. MOTION by Barth, seconded by Karsky, to approve the 2018 Retail On-Sale Liquor License application for The Barn Inc dba Blue Haven Barn, legally described as Track 3 of Krell's Addition in SE ¼ of the SE ¼ of S36-T101N-R51W of the 5<sup>th</sup> P.M. Minnehaha County, SD, Except Lot 1 Contained Therein. 5 ayes.

#### PROCLAMATION

Jen Adix, Human Resources Generalist, presented and read a proclamation recognizing April 15<sup>th</sup> through the 21<sup>st</sup>, 2018, as Volunteer Week in Minnehaha County. MOTION by Bender, seconded by Barth, to issue the proclamation. 5 ayes.

#### BRIEFING

Jason Ball, Sioux Falls Area Chamber of Commerce President/CEO, gave the 2018 investors briefing on Forward Sioux Falls including history of the program, program initiatives, program partnerships, construction values, population changes, job growth, the effect of the Sioux Falls area on the State's economy, and development in the Sioux Falls area.

#### CONTRACT

Bill Hoskins, Museum Director, gave a briefing on a request from the City of Deadwood to contract the Siouxland Heritage Museums to design and produce an exhibit on the history of Wild Bill in Deadwood. The Museum will be paid \$6,500 upon completion of the project. The revenues and expenses from the project will be accounted for in the Museum Special Enterprise Fund. MOTION by Barth, seconded by Bender, to authorize the Chair to sign the 2018 Traveling Wild Bill Exhibit Contract between Siouxland Heritage Museums and the City of Deadwood in the amount of \$6,500. 5 ayes.

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PRESENTATION

Bill Hoskins, Museum Director, gave a presentation on the Siouxland Heritage Museums including the history of the museums, the resource center, staff and volunteers, visitation and collections, educational activities, exhibits, rentals, and the budget.

POLICY

Upon the request of Craig Dewey, Assistant Commission Administrative Assistant, MOTION by Barth, seconded by Karsky, to approve Resolution MC18-20. 5 ayes.

**RESOLUTION MC 18-20  
ESTABLISHMENT OF NAMING POLICY FOR COUNTY FACILITIES**

**WHEREAS**, the Minnehaha County Commission undertakes careful consideration and planning for construction of county facilities; and,

**WHEREAS**, the generosity of private donors can be integral in providing funding for a project that would not otherwise be realized; and,

**WHEREAS**, counties, municipalities, and post-secondary institutions sometimes recognize substantial gifts through naming facilities; and,

**NOW THEREFORE BE IT RESOLVED**, by the Minnehaha County Board of Commissioners, a facility naming policy as follows:

Final authority for all naming and renaming decisions shall be considered by the Commission in a recorded vote during a scheduled meeting.

Names of facilities may be removed or changed by a vote of the Commission, in unusual circumstances, when a prior naming decision could be damaging to the reputation of Minnehaha County or deemed not to be in the best interest of the County.

Dated this 10<sup>th</sup> day of April, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chairman

ATTEST: Bob Litz, Auditor  
Olivia Larson  
Deputy Auditor

CONTRACT

Carol Muller, Commission Administrative Officer, presented a contract between Minnehaha County and the Sioux Empire Fair Association Inc. for management of the Sioux Empire Fair and W.H. Lyon Fairgrounds. The contract lasts for five years and does not automatically renew. Section 5 of the contract has been updated to provide enhanced detail on the financial responsibility of both the County and the Association. Clarification has been added to show the Commission liaison is an ex-officio member of the Association's board. The Association will be required to present an annual independent audit to the Commission. The Association has requested this section of the contract be changed from requiring the presentation to take place before May 1 to July 1. Section 6 has been updated to reflect South Dakota law regarding expenditures of tax monies for capital improvements.

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Additionally, monthly financials are to be submitted to the Commission Office. Scott Wick, President and CEO of the Sioux Empire Fair Association, inquired about and spoke on the financial responsibility of the Association. MOTION by Beninga, seconded by Bender, to amend the contract between Minnehaha County and the Sioux Empire Fair Association for management of the Sioux Empire Fair and W.H. Lyon Fairgrounds to change the last sentence of Section 9 to read as follows “The Association shall present the independent Audit to a meeting of the Board of Commissioners no later than July 1 of each year”; and to authorize the Chair to sign the contract as amended. 5 ayes.

#### LIAISON REPORT

Commissioner Barth reported on meeting with the Treasurer’s Office to speak about the concerns regarding call wait times and coming to a resolution.

Upon the request of Commissioner Barth, Scott Anderson, Planning & Zoning Director, reported on a new temporary position his department will be hiring to assist with code enforcement work.

Upon the request of Commissioner Barth, Lynn DeYoung, Emergency Management Director, spoke on topics such as ambulance funding, workforce concerns, mutual aid, and budget requests from Med-Star Paramedic Ambulance, Inc.

Commissioner Karsky reported on meeting with DJ Buthe, Highway Superintendent, where they discussed the life expectancy of county highways and a recent public meeting conducted in Highland Township by the Highway Department to get public input on certain county highways.

Commissioner Heiberger reported on the Improving Criminal Justice Response phone conference where items such as competency evaluations, the community health jail data pilot program, and mental health training for South Dakota attorneys and jail officers were discussed.

Commissioner Heiberger reported on a Cross Systems Partnership Lab program being offered through the National Association of Counties where four U.S. counties will be chosen to participate. Minnehaha County is allowed to submit an application in conjunction with Lincoln County.

#### OLD BUSINESS

Commissioner Heiberger stated the 2018 County Board of Equalization will begin on April 10, 2018 at 11:00 a.m.

MOTION by Karsky, seconded by Barth, to adjourn into executive session pursuant to SDCL 1-25-2(1) and (3). 5 ayes.

The next County Commission Meeting will take place at 9:00 a.m. on Tuesday, April 17, 2018.

#### APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor